



Dynetics

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA ADVANTAGE!, a menu-driven database system. The INTERNET address for GSA Advantage! is:

<http://gsaadvantage.gov>.

LOGISTICS WORLDWIDE (LOGWORLD)

Federal Supply Group 874-V

Contract Number: GS-10F-0469R

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.gsa.gov>

Contract Period: September 9, 2010 through September 8, 2015 (Option Period 1, Years 6 –10)

Dynetics, Inc.
P.O. Box 5500
Huntsville, AL 35814-5500
www.dynetics.com
Toll-Free Phone: 800.922.9261
FAX: 256.922.9255

Contract Administrator: John Baumbach
Phone: 256.964.4965
Email: john.baumbach@dynetics.com

Business Size: Large Business; NAICS Codes 541614, 561210

SCHEDULE OF ITEMS:

874-501 – Supply and Value Chain Management Services
874-503 – Distribution and Transportation Logistics Services
874-504 – Deployment Logistics
874-505 – Logistics Training Services

Prices shown herein are net (discount deducted)

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Customer Information

- 1a. Table of Awarded Special Item Numbers (SINs): 874-501, 874-503, 874-504, and 874-505.
- 1b. Labor Categories and Fixed Labor Hour Rates: See page 8.
- 2. Maximum Order: \$5,000,000.00
- 3. Minimum Order: \$100.00
- 4. Geographic Coverage (Delivery Area): Domestic
- 5. Points(s) of production: Domestic – Annapolis, Maryland, USA
- 6. Discount from list prices or statement of net price: Net Prices
- 7. Quantity discounts: N/A
- 8. Prompt payment terms: Net 30 Days
- 9a. Notification that government purchase cards are accepted at or below the micro-purchase threshold. Yes
- 9b. Government purchase cards are accepted above the micro-purchase threshold over \$2,500: Yes
- 10. Foreign items: None
- 11. The contractor shall deliver to destination within the number of days after:
 - a. Time of Delivery: TBD per Delivery Order
 - b. Expedited Delivery: TBD Per Delivery Order
 - c. Overnight and 2 day Delivery: TBD per Delivery Order
 - d. Urgent Requirements: Contact Contractor Representation
- 12. F.O.B Points(s): Destination
- 13a. Ordering Address:
 - Dynetics, Inc.
 - P.O. Box 5500
 - Huntsville, AL 35814-5500
 - John Baumbach, Contracts Administrator
 - 256.964.4965 – Phone

256.964.4037 – Fax

- 13b. Ordering procedures: For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPAs) can be found on pages 13 - 15 of this document.
- 14. Payment address:
 - Dynetics, Inc.
 - Attn: Accounts Receivables
 - P.O. Box 5500
 - Huntsville, AL 35814-5500
- 15. Warranty provision: Warranties will be negotiated per delivery order, if appropriate.
- 16. Export Packing Charges (if applicable): N/A
- 17. Terms and conditions of government purchase card acceptance (any thresholds above the micro-purchase level): Contact contractor
- 18. Terms and conditions of rental, maintenance, and repair: N/A
- 19. Terms and conditions of installation: N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services: N/A
- 21. List of service and distribution points: N/A
- 22. List of participating dealers: N/A
- 23. Preventive maintenance: N/A
- 24a. Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
- 24b. Section 508: N/A
- 25. Data Universal Numbering System (DUNS) number: 07-5458455
- 26. Registered in Central Contractor Registration Database

Special Item Numbers

The Special Item Numbers (SINs) available through the LOGWORLD GSA Schedule provide for a wide range of logistics services. Dynetics provides services under five of these SINs:

874-501	Supply and Value Chain Management Services
874-503	Distribution & Transportation Logistics Services
874-504	Deployment Logistics Services
874-505	Logistics Training Services

A full description of these SINs and examples of the types of work covered by each are provided below.

SIN 874-501 SUPPLY AND VALUE CHAIN MANAGEMENT SERVICES

Includes planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal. Logistics consulting for planning for the acquisition and life cycle phases of supply and value chain systems including the following:

- Defining and establishing program objectives, strategies, plans and schedules;
- Develop milestone documentation; market research and acquisition planning;
- Material requirements identification, planning, acquisition and management;
- Develop specifications or performance based work statements and task estimates;
- Develop, document and support maintenance procedures and technical manuals;
- Configuration data management and related documentation; expansion and consolidation studies, field problem analysis and recommendation of corrective actions and system modernization;
- Needs assessment/system assessment; inventory/asset/vendor management; inventory management and operation (inclusive of salvage, recycle and/or disposal management); operation of warehouses, stockrooms, storage facilities or depots.
- Fulfillment systems and operations; platform management; information logistics processing systems analysis design, and implementation;
- Staging, shipping, receiving, packing, crating, moving and storage (excluding household goods);
- Packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance;
- Design and installation of material handling systems;
- Hazardous material storage and handling (**non-radioactive only**);
- Warehouse and location management systems;
- Recycling program management of warehousing materials; preservation and protection of specialized inventory or documents;
- Maintenance, repair and overhaul (MRO) support and/or support process management;
- Aircraft repair and maintenance;

- Ship repair and maintenance;
- Property disposal management;
- Logistics strategic planning services;
- Logistics systems engineering services;
- Logistics program management services and support;
- Unique Identification (UID)/Radio Frequency Identification (RFID) services;
- Program and project management;
- Acquisition and life cycle management; spares modeling;
- Supply chain integration planning; and,
- Global integrated supply chain solutions – planning and implementation. (Note: Acquisition functions cannot be procured as stand-alone services.)

SIN 874-503 DISTRIBUTION AND TRANSPORTATION LOGISTICS SERVICES

Services include, but are not limited to:

- Distribution and transportation logistics services such as planning and designing, implementing or operating systems or facilities for the movement of supplies, equipment or people by road, air, water or rail,
- Movement and short-term storage (excluding household goods);
- Transportation system development and management;
- Distribution and transportation logistics consulting;
- Carrier management and routing;
- Freight forwarding, consolidation and management;
- Third-party logistics (3PL);
- Facilitating customs processing;
- Electronic Freight Manifest (EFM) systems;
- Tracking system analysis, design, operations and management;
- Shuttle services; and,
- Program and project management.

SIN 874-504 DEPLOYMENT LOGISTICS

Services include, but are not limited to:

- Providing expert advice, assistance, guidance, management, or operational support services that permit the deployment of supplies, equipment, materials and associated personnel.
- Deployment logistics consulting;
- War gaming (field exercises);
- Contingency planning;
- Inventory and property requirements planning, movement, storage and accountability systems;
- Asset management (including pre-positioning assets); space planning and project integration/implementation;

- Public and private sector support and/or resources;
- Facilitating customs processing/accountability;
- Scenario based field exercises;
- Communication and logistics systems design, plan, deployment and operation;
- Medical and emergency unit storage and restocking management;
- Program and project management.

SIN 874-505 LOGISTICS TRAINING SERVICES

Provides training in system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities supporting these activities.

Labor Category Rates

The rates corresponding to Dynetics' GSA LOGWORLD labor categories are shown below. The rate periods shown are defined as follows: 2010 is September 9, 2010 through September 8, 2011; 2011 is September 9, 2011 through September 8, 2012; 2012 is September 9, 2012 through September 8, 2013; 2013 is September 9, 2013 through September 8, 2014; 2014 is September 9, 2014 through September 8, 2015. These rates are applicable to all four SINs and include a .75% GSA Industrial Funding Fee.

LABOR CATEGORY	2010	2011	2012	2013	2014
Program Manager	155.11	159.61	164.24	169.00	173.90
Task Order/Project Lead	126.88	130.56	134.34	138.24	142.25
Sr. Engineer/Scientist	116.08	119.45	122.91	126.48	130.14
Intermediate Engineer/Scientist	103.48	106.48	109.56	112.74	116.01
Entry Level Engineer/Scientist	76.51	78.72	81.01	83.36	85.77
Principal Systems Analyst	146.24	150.48	154.85	159.34	163.96
Sr. Systems Analyst	109.76	112.95	116.22	119.59	123.06
Intermediate Systems Analyst	97.92	100.76	103.68	106.69	109.78
Journeyman Systems Analyst	86.07	88.56	91.13	93.77	96.49
Journeyman Computer Analyst	91.98	94.65	97.39	100.22	103.13
Entry Level Computer Analyst	78.09	80.36	82.69	85.08	87.55
Sr. Program Management Analyst	104.70	107.74	110.86	114.08	117.38
Intermediate Program Management Analyst	79.88	82.20	84.58	87.03	89.56
Entry Level Program Management Analyst	62.58	64.40	66.27	68.19	70.17
Principal Logistics Analyst	135.88	139.82	143.87	148.05	152.34
Sr. Logistics Analyst	106.55	109.64	112.82	116.09	119.46
Intermediate Logistics Analyst	93.75	96.47	99.27	102.15	105.11
Journeyman Logistics Analyst	70.55	72.59	74.70	76.87	79.09
Entry Level Logistics Analyst	38.53	39.64	40.79	41.98	43.19
Sr. Technical Editor/Writer	86.15	88.65	91.22	93.86	96.58
Intermediate Technical Editor/Writer	61.17	62.94	64.76	66.64	68.58
Journeyman Technical Editor/Writer	44.42	45.71	47.04	48.40	49.80
Entry Level Technical Editor/Writer	35.65	36.69	37.75	38.85	39.97
Intermediate Technical Typist	37.25	38.33	39.44	40.59	41.76
Entry Level Technical Typist	32.03	32.96	33.92	34.90	35.91
Sr. Technical Illustrator	85.54	88.02	90.57	93.20	95.90
Intermediate Technical Illustrator	61.45	63.23	65.07	66.95	68.90
Journeyman Technical Illustrator	50.25	51.70	53.20	54.75	56.33
Entry Level Technical Illustrator	45.53	46.85	48.21	49.60	51.04
Sr. Technical Specialist	77.84	80.10	82.42	84.81	87.27
Intermediate Technical Specialist	60.26	62.01	63.80	65.65	67.56
Journeyman Technical Specialist	52.23	53.75	55.31	56.91	58.56
Entry Level Technical Specialist	46.00	47.33	48.70	50.12	51.57

Labor Category Descriptions**Program Manager**

The Program Manager is a senior level manager within the company who has demonstrated management experience or project level management in major systems. The Program Manager must show completion of a full four year course of study (Experience can be substituted for a four-year degree) in an accredited college or university leading to a bachelors or higher degree in business, management, engineering or science and experience in senior positions in Government Program Offices or other non-government organizations closely related to the Defense Acquisition Process. The Program Manager must be knowledgeable of the program acquisition life cycle process as addressed in the DoDD 5000 series. This position also requires knowledge of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to weapon systems procurement and production. The Program Manager will be knowledgeable of overall organization, direction, and requirements of the contract efforts. Experience in interfacing directly with the government designated representatives and supervising various task order activities is also required. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. Typically leads and directs the work of others. A wide degree of creativity and latitude is expected. May report to an executive or a department/business unit manager.

Master's Degree with 10 years experience; Bachelor's Degree with 15 years experience; Associate's degree with 20 years experience; No degree with over 25 years of experience.

Task Order/Project Lead

The Task Order/Project Lead must have experience in directing large analysis efforts in defense acquisition and sustainment programs. This individual must have completed a full four year course of study (Experience can be substituted for a four-year degree) in an accredited college or university leading to a bachelor's or higher degree in acquisition, logistics, business, management, engineering, science or other appropriate field of expertise relative to the task as stated in the task order. Performs a variety of complicated tasks. Typically leads and directs the work of others. A wide degree of creativity and latitude is expected. (An advanced degree combined with the task order related experience may be used in lieu of the above stated degree curriculum requirements.) May report to a program manager.

PhD with 5 years experience; Master's Degree with 10 years experience; Bachelor's Degree with 15 years experience; Associate's degree with 20 years experience; No degree with over 25 years of experience.

Sr. Engineer/Scientist

The Senior Engineer/Scientist must have appropriate education and experience to receive guidance from senior level managers/engineers/scientists and work independently to accomplish assigned tasks. This labor category requires experience and the ability to perform detailed and complex calculations plus knowledge of practices/principles necessary to assess system integration. May develop a range of products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity and latitude is expected. Typically leads and directs

the work of others. Experience must have been gained after receiving the engineering or science degree(s) from an accredited college or university. May report to a Task Order/Project Lead or a Program Manager.

PhD with 5 years experience; Master's Degree with 8 years experience; Bachelor's Degree with 10 years experience.

Intermediate Engineer/Scientist

The Intermediate Engineer/Scientist must have appropriate education and experience to receive guidance from senior level managers/engineers/scientists and work independently to accomplish assigned tasks. This labor category requires experience and the ability to perform detailed and complex calculations plus knowledge of practices/principles necessary to assess system integration. May develop a range of products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A degree of creativity and latitude is expected. May lead and direct the work of others. Experience must have been gained after receiving the engineering or science degree(s) from an accredited college or university. Typically reports to a Senior Engineer/Scientist or a Task Order/Project Lead.

PhD with 0 years experience; Master's Degree with 2 years experience; Bachelor's Degree with 4 years experience.

Entry Level Engineer/Scientist

The Entry Engineer/Scientist must have appropriate education to receive guidance from senior level managers/engineers/scientists and work independently to accomplish assigned tasks. This labor category requires the ability to perform detailed and complex calculations plus knowledge of practices/principles necessary to assess system integration. May develop a range of products. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Typically reports to an Intermediate Engineer/Scientist or a Senior Engineer/Scientist.

Bachelor's Degree with 0 years experience.

Principal Systems Analyst

Performs enterprise-wide strategic planning, business case information planning, and analysis. Establishes system information process controls in the development of large scale enterprise systems. Ensures systems are compatible and in compliance with government/commercial standards for open system architectures. Performs systems analysis of computer and communications or network systems. Supports the installation of computer operating systems, network, and application software, and computer/network hardware. Provides hotline support and possesses troubleshooting skills. Works independently on very complex programs. Must be capable of using third- and fourth generation or current state-of-the-art equipment and languages to develop and prepare diagrammatic plans for solution of business, management, communications, tactical, and strategic problems. Must be able to design and develop detailed programs, flowcharts, and diagrams showing the mathematical computations and sequence of operations necessary to copy and process data and print results in compliance with current Industry and Government

practices. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and latitude is expected. Typically leads and directs the work of others. May report to a Task Order/Project Lead or a Program Manager.

PhD with 15 years experience; Master's Degree with 20 years experience; Bachelor's Degree with 25 years experience.

Sr. Systems Analyst

Performs enterprise-wide strategic planning, business case information planning, and analysis. Establishes system information process controls in the development of large scale enterprise systems. Ensures systems are compatible and in compliance with government/commercial standards for open system architectures. Performs systems analysis of computer and communications or network systems. Supports the installation of computer operating systems, network, and application software, and computer/network hardware. Provides hotline support and possesses troubleshooting skills. Works independently on very complex programs. Must be capable of using third- and fourth generation or current state-of-the-art equipment and languages to develop and prepare diagrammatic plans for solution of business, management, communications, tactical, and strategic problems. Must be able to design and develop detailed programs, flowcharts, and diagrams showing the mathematical computations and sequence of operations necessary to copy and process data and print results in compliance with current Industry and Government practices. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and latitude is expected. Typically leads and directs the work of others. Typically reports to a Principal Systems Analyst.

PhD with 10 years experience; Master's Degree with 12 years experience; Bachelor's Degree with 15 years experience.

Intermediate Systems Analyst

Performs enterprise-wide strategic planning, business case information planning, and analysis. Establishes system information process controls in the development of large scale enterprise systems. Ensures systems are compatible and in compliance with government/commercial standards for open system architectures. Performs systems analysis of computer and communications or network systems. Supports the installation of computer operating systems, network, and application software, and computer/network hardware. Provides hotline support and possesses troubleshooting skills. Works independently on very complex programs. Must be capable of using third- and fourth generation or current state-of-the-art equipment and languages to develop and prepare diagrammatic plans for solution of business, management, communications, tactical, and strategic problems. Must be able to design and develop detailed programs, flowcharts, and diagrams showing the mathematical computations and sequence of operations necessary to copy and process data and print results in compliance with current Industry and Government practices. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish

goals. Performs a wide variety of complicated tasks. A degree of creativity and latitude is expected. May work under general supervision. Typically reports to a Senior Systems Analyst or a Principal Systems Analyst.

PhD with 5 years experience; Master's Degree with 8 years experience; Bachelor's Degree with 10 years experience.

Journeyman Systems Analyst

Performs enterprise-wide strategic planning, business case information planning, and analysis. Establishes system information process controls in the development of large scale enterprise systems. Ensures systems are compatible and in compliance with government/commercial standards for open system architectures. Performs systems analysis of computer and communications or network systems. Supports the installation of computer operating systems, network, and application software, and computer/network hardware. Provides hotline support and possesses troubleshooting skills. Works independently on very complex programs. Must be capable of using third- and fourth generation or current state-of-the-art equipment and languages to develop and prepare diagrammatic plans for solution of business, management, communications, tactical, and strategic problems. Must be able to design and develop detailed programs, flowcharts, and diagrams showing the mathematical computations and sequence of operations necessary to copy and process data and print results in compliance with current Industry and Government practices. May develop a wide range of products. Familiar with a variety of the field's concepts, practices, and procedures. May rely on very limited experience, instructions and pre-established guidelines to perform the functions of the job. Works under general supervision. A certain degree of creativity and latitude is expected. Typically reports to a Senior Systems Analyst.

PhD with 0 years experience; Master's Degree with 3 years experience; Bachelor's Degree with 5 years experience.

Journeyman Level Computer Analyst

Performs data entry via on-line terminals, personal computers, or similar devices in compliance with current Industry and Government practices. Works independently. Verifies data entered, where applicable. Supports technical personnel in project execution by assisting with project administration and support tasks. May develop a wide range of products. Familiar with a variety of the field's concepts, practices, and procedures. May rely on very limited experience, instructions and pre-established guidelines to perform the functions of the job. A narrow degree of creativity and latitude is expected. May work under general supervision. Typically reports to a Task Order/Project Lead.

PhD with 0 years experience; Master's Degree with 3 years experience; Bachelor's Degree with 5 years experience.

Entry Level Computer Analyst

Performs data entry via on-line terminals, personal computers, or similar devices in compliance with current Industry and Government practices. Works independently. Verifies data entered, where applicable. Supports technical personnel in project execution by assisting with project administration and support tasks. May develop a range of products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on instructions and pre-established guidelines to

perform the functions of the job. Works under immediate supervision. Typically reports to a Journeyman Level Computer Analyst.
Bachelor's Degree with 0 years experience.

Sr. Program Management Analyst

Works independently; identifies potential problems and solutions through data analysis, reduction, and entry; provides technical guidance to project leaders and program managers. Regularly serves as an advisor to all levels of staff on problems of unusual complexity. Recognized authority within field of expertise and extensive knowledge of related fields. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and latitude is expected. Typically leads and directs the work of others. May report to a Task Order/Project Lead or a Program Manager.
Master's Degree with 5 years experience; Bachelor's Degree with 10 years experience; No degree with 15 years experience.

Intermediate Program Management Analyst

Works independently; identifies potential problems and solutions through data analysis, reduction, and entry; provides technical guidance to project leaders and program managers. Regularly serves as an advisor to all levels of staff on problems of unusual complexity. Recognized authority within field of expertise and extensive knowledge of related fields. May develop a wide range of products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A certain degree of creativity and latitude is expected. Typically leads and directs the work of others. May work under general supervision. May report to a Sr. Program Management Analyst or Task Order/Project Lead.
Master's Degree with 3 years experience; Bachelor's Degree with 5 years experience; No degree with 8 years experience.

Entry Level Program Management Analyst

Works independently; identifies potential problems and solutions through data analysis, reduction, and entry; provides technical guidance to project leaders and program managers. Regularly serves as an advisor to all levels of staff on problems of unusual complexity. Recognized authority within field of expertise and extensive knowledge of related fields. May develop a wide range of products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on judgment to plan and accomplish goals. Performs a variety of complicated tasks. A limited degree of creativity and latitude is expected. May work under general supervision. Typically reports to an Intermediate Program Management Analyst or Sr. Program Management Analyst.
Master's Degree with 3 years experience; Bachelor's Degree with 0 years experience.

Principal Logistics Analyst

Performs a variety of logistics functions which are broad in nature and include warehousing, packaging, shipping, and maintaining, repairing, and operating facilities and/or equipment. Provides expert functional and technical support to top-level management to integrate the best

industry practices and reduce risk in implementing new technologies, methods, and processes. This includes expertise in one or more of the following: logistics systems, tools, assessments of existing supply chains, implementation and change strategies, life-cycle impact analyses, facility and location consolidations, and transportation modeling. Must analyze, recommend approaches, and plan for the delivery of the necessary logistics elements in compliance with current Industry and Government practices. Works independently; applies expert knowledge to reduce cost and level-of-effort; provides technical guidance to project leaders and program managers. Regularly serves as an advisor to all levels of staff on problems of unusual complexity. Recognized authority within field of expertise and extensive knowledge of related fields. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and latitude is expected. Typically leads and directs the work of others. May report to a Task Order/Project Lead or a Program Manager.

Master's Degree with 10 years experience; Bachelor's Degree with 15 years experience; No degree with 20 years experience.

Sr. Logistics Analyst

Performs a variety of logistics functions which are broad in nature and include warehousing, packaging, shipping, and maintaining, repairing, and operating facilities and/or equipment. Provides expert functional and technical support to top-level management to integrate the best industry practices and reduce risk in implementing new technologies, methods, and processes. This includes expertise in one or more of the following: logistics systems, tools, assessments of existing supply chains, implementation and change strategies, life-cycle impact analyses, facility and location consolidations, and transportation modeling. Must analyze, recommend approaches, and plan for the delivery of the necessary logistics elements in compliance with current Industry and Government practices. Works independently; applies expert knowledge to reduce cost and level-of-effort; provides technical guidance to project leaders and program managers. Regularly serves as an advisor to all levels of staff on problems of unusual complexity. Recognized authority within field of expertise and extensive knowledge of related fields. May develop a wide range of products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and latitude is expected. Typically leads and directs the work of others. May report to a Principal Logistics Analyst, Task Order/Project Lead or a Program Manager.

Master's Degree with 5 years experience; Bachelor's Degree with 10 years experience; No degree with 15 years experience.

Intermediate Logistics Analyst

Performs a variety of logistics functions which are broad in nature and include warehousing, packaging, shipping, and maintaining, repairing, and operating facilities and/or equipment. Provides expert functional and technical support to top-level management to integrate the best industry practices and reduce risk in implementing new technologies, methods, and processes. This includes expertise in one or more of the following: logistics systems, tools, assessments of existing supply chains, implementation and change strategies, life-cycle impact analyses, facility and location consolidations, and transportation modeling. Must analyze, recommend approaches, and

plan for the delivery of the necessary logistics elements in compliance with current Industry and Government practices. Works independently; applies expert knowledge to reduce cost and level-of-effort; provides technical guidance to project leaders and program managers. May develop a wide range of products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A certain degree of creativity and latitude is expected. May lead and direct the work of others. May work under general supervision. May report to a Senior Logistics Analyst, or a Principal Logistics Analyst.

Master's Degree with 3 years experience; Bachelor's Degree with 5 years experience; No degree with 8 years experience.

Journeyman Logistics Analyst

Performs a variety of logistics functions which are broad in nature and include warehousing, packaging, shipping, and maintaining, repairing, and operating facilities and/or equipment. Provides expert functional and technical support to top-level management to integrate the best industry practices and reduce risk in implementing new technologies, methods, and processes. This includes expertise in one or more of the following: logistics systems, tools, assessments of existing supply chains, implementation and change strategies, life-cycle impact analyses, facility and location consolidations, and transportation modeling. Must analyze, recommend approaches, and plan for the delivery of the necessary logistics elements in compliance with current Industry and Government practices. Works independently; applies knowledge to reduce cost and level-of-effort; provides technical guidance to project leaders and program managers. May develop a range of products. Familiar with a few of the field's concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Works under general supervision. May report to a Senior Logistics Analyst.

Master's Degree with 0 years experience; Bachelor's Degree with 3 years experience; No degree with 5 years experience.

Entry Level Logistics Analyst

Performs a variety of logistics functions which are broad in nature and include warehousing, packaging, shipping, and maintaining, repairing, and operating facilities and/or equipment. Provides expert functional and technical support to top-level management to integrate the best industry practices and reduce risk in implementing new technologies, methods, and processes. This includes expertise in one or more of the following: logistics systems, tools, assessments of existing supply chains, implementation and change strategies, life-cycle impact analyses, facility and location consolidations, and transportation modeling. Must analyze, recommend approaches, and plan for the delivery of the necessary logistics elements in compliance with current Industry and Government practices. Works independently; applies expert knowledge to reduce cost and level-of-effort; provides technical guidance to project leaders and program managers. May develop a wide range of products. Familiar with a variety of the field's concepts, practices, and procedures. May rely on very limited experience, instructions and pre-established guidelines to perform the functions of the job. Performs a variety of tasks. Works under immediate supervision. May report to a Senior Logistics Analyst.

Bachelor's Degree with 0 years experience; No degree with 3 years experience.

Sr. Technical Editor/Writer

Edits documents, including technical documents, functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables to ensure clarity of content, consistency of format, accuracy of grammar, and compliance with current Industry and Government practices. Works independently. Applies working knowledge of technical literature and various style guides, including customer specifications, to documentation and publication standards. Participates in developing and maintaining technical manuals. Assists in validation/verification, discrepancies/deficiencies resolution, and accuracy/adequacy assessment of technical manual requirements. Recognized authority within field of expertise and extensive knowledge of related fields. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and latitude is expected. Typically leads and directs the work of others. May report to a Task Order/Project Lead or a Program Manager.

Bachelor's Degree with 8 years experience, No degree with 12 years experience.

Intermediate Technical Editor/Writer

Edits documents, including technical documents, functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables to ensure clarity of content, consistency of format, accuracy of grammar, and compliance with current Industry and Government practices. Works independently. Applies working knowledge of technical literature and various style guides, including customer specifications, to documentation and publication standards. Participates in developing and maintaining technical manuals. Assists in validation / verification, discrepancies / deficiencies resolution, and accuracy/adequacy assessment of technical manual requirements. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and latitude is expected. May lead and direct the work of others. May report to a Sr. Technical Editor/Writer.

Bachelor's Degree with 3 years experience, No degree with 5 years experience.

Journeyman Technical Editor/Writer

Edits documents, including technical documents, functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables to ensure clarity of content, consistency of format, accuracy of grammar, and compliance with current Industry and Government practices. Works independently. Applies working knowledge of technical literature and various style guides, including customer specifications, to documentation and publication standards. Participates in developing and maintaining technical manuals. Assists in validation / verification, discrepancies / deficiencies resolution, and accuracy / adequacy assessment of technical manual requirements. May develop a wide range of products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on limited experience to plan and accomplish

goals. Performs a variety of tasks. A certain degree of creativity and latitude is expected. May work under immediate supervision. May report to an Intermediate Technical Editor/Writer or Sr. Technical Editor/Writer.

Bachelor's Degree with 0 years experience, No degree with 3 years experience.

Entry Level Technical Editor/Writer

Edits documents, including technical documents, functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables to ensure clarity of content, consistency of format, accuracy of grammar, and compliance with current Industry and Government practices. Works independently. Participates in developing and maintaining technical manuals. Assists in validation / verification, discrepancies / deficiencies resolution, and accuracy / adequacy assessment of technical manual requirements. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. May report to an Intermediate Technical Editor/Writer or Sr. Technical Editor/Writer.

No degree with 0 years experience.

Intermediate Technical Typist

Prepares draft and final copy of technical and scientific materials using various office type composing machines and software. Checks original material for inconsistencies, misspelled words and grammatical errors overlooked by the author or editor. Observes standard proofreader marks and makes changes and corrections as indicated by such marks and symbols. Sets up and maintains files and records of reports and documentation. May develop a wide range of products. Very familiar with the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of tasks. May work under immediate supervision.

Bachelor's Degree with 3 years experience; No degree with 5 years experience.

Entry Level Technical Typist

Prepares draft and final copy of technical and scientific materials using various office type composing machines and software. Checks original material for inconsistencies, misspelled words and grammatical errors overlooked by the author or editor. Observes standard proofreader marks and makes changes and corrections as indicated by such marks and symbols. Sets up and maintains files and records of reports and documentation. May develop a narrow range of products. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision.

No degree with 0 years experience.

Sr. Technical Illustrator

Provides graphics support in compliance with current Industry and Government practices. Works independently. Supports technical personnel in project execution by providing project graphics support. Recognized authority within field of expertise and extensive knowledge of related fields. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and latitude is expected.

Typically leads and directs the work of others. May report to a Task Order/Project Lead or a Program Manager.

Bachelor's Degree with 10 years experience; No degree with 15 years experience.

Intermediate Technical Illustrator

Provides graphics support in compliance with current Industry and Government practices. Works independently. Supports technical personnel in project execution by providing project graphics support. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. A degree of creativity and latitude is expected. May work under general supervision. May lead and direct the work of others. May report to a Sr. Technical Illustrator or Task Order/Project Lead.

Bachelor's Degree with 5 years experience; No degree with 8 years experience.

Journeyman Technical Illustrator

Provides graphics support in compliance with current Industry and Government practices. Works independently. Supports technical personnel in project execution by providing project graphics support. May develop a wide range of products. Very familiar with a variety of the field's concepts, practices, and procedures. May rely on limited experience, instructions and pre-established guidelines to perform the functions of the job. Performs a wide variety of complicated tasks. A certain degree of creativity and latitude is expected. May work under immediate supervision. May report to an Intermediate Technical Illustrator or Sr. Technical Illustrator.

Bachelor's Degree with 0 years experience; No degree with 4 years experience.

Entry Level Technical Illustrator

Provides graphics support in compliance with current Industry and Government practices. Works independently. Supports technical personnel in project execution by providing project graphics support. May develop a wide range of products. Relies on instructions and pre-established guidelines to perform the functions of the job. Performs a variety of limited tasks. Works under immediate supervision. May report to an Intermediate Technical Illustrator or Sr. Technical Illustrator.

No degree with 0 years experience.

Sr. Technical Specialist

Responsible for a wide range of design, development, analysis or review tasks, while providing supervision of contributing personnel. Acts as and is recognized as a Company/industry expert resource on complex technical matters. Coordinates and works closely with other engineering, logistics, financial and program management disciplines to define project specifications and requirements. Works to perform detailed information search, correlation, interpretation of technical data and the preparation of technical documentation. Prepares technical presentations, and establishes and maintains filing systems and databases for tracking project status. Very familiar with a variety of concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A wide degree of creativity and

latitude is expected. Typically leads and directs the work of others. May report to a Task Order/Project Lead or a Program Manager.

No degree with 15 years experience.

Intermediate Technical Specialist

Responsible for a wide range of design, development, analysis or review tasks, while providing supervision of contributing personnel. Acts as and is recognized as a Company/industry expert resource on complex technical matters. Coordinates and works closely with other engineering, logistics, financial and program management disciplines to define project specifications and requirements. Works to perform detailed information search, correlation, interpretation of technical data and the preparation of technical documentation. Prepares technical presentations, and establishes and maintains filing systems and databases for tracking project status. Very familiar with a variety of concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A certain degree of creativity and latitude is expected. May lead and direct the work of others. May work under general supervision. May report to a Sr. Technical Specialist or Task Order/Project Lead.

No degree with 10 years experience.

Journeyman Technical Specialist

Responsible for a wide range of design, development, analysis or review tasks, while providing supervision of contributing personnel. Coordinates and works closely with other engineering, logistics, financial and program management disciplines to define project specifications and requirements. Works to perform detailed information search, correlation, interpretation of technical data and the preparation of technical documentation. Prepares technical presentations, and establishes and maintains filing systems and databases for tracking project status. Very familiar with a variety of concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a wide variety of complicated tasks. A certain degree of creativity and latitude is expected. May work under immediate supervision. May report to a Sr. Technical Specialist.

No degree with 5 years experience.

Entry Level Technical Specialist

Responsible for a wide range of design, development, analysis or review tasks, while providing supervision of contributing personnel. Coordinates and works closely with other engineering, logistics, financial and program management disciplines to define project specifications and requirements. Works to perform detailed information search, correlation, interpretation of technical data and the preparation of technical documentation. Prepares technical presentations, and establishes and maintains filing systems and databases for tracking project status. Relies on instructions and pre-established guidelines to perform the functions of the job. Performs a variety of limited tasks. Works under immediate supervision. May report to a Sr. Technical Specialist.

No degree with 0 years experience.

Ordering Procedures

The GSA has determined that the rates for services contained in the contractor's price list applicable to this schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform specific tasks being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable. This section addresses the steps an ordering office must take in order to order services through GSA LOGWORLD.

I. Prepare a Request for Quotes:

- A. A performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
- B. A request for quotes should be prepared which includes the performance-based statement of work and requests the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials quote may be requested. The firm-fixed price shall be based on the hourly rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.
- C. The request for quotes may request the contractors, if necessary or appropriate, to submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.
- D. The request for quotes shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical acceptability of responses.

II. Transmit the Request for Quotes to Contractors:

- A. Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate).
- B. The request for quotes should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request for quotes should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

III. Evaluate quotes and select the contractor to receive the order:

After responses have been evaluated against the factors identified in the request for quotes, the order should be placed with the schedule contractor that represents the best value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

When the ordering office's requirement involves both products as well as professional services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the greatest value in terms of meeting the agency's total needs.

A task order should be issued in accordance with the terms of the contract that details the ordering office's specific requirements. It is the ordering office's written order to obtain the products and services at the negotiated price. The task order, at a minimum, should include SINS, description of service required, skill categories, hours, price, period of performance, GSA contract number, and agency task order number.

IV. Documentation

The ordering office, at a minimum, should document orders by identifying the contractor the services were purchased from, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor hour or time-and-materials order. For agency requirements in excess of the micro-

purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

V. Special Provisions for Task Orders

Agencies may incorporate provisions in their task order that are essential to their requirements (e.g., security clearances, hazardous substances, special handling, key personnel, etc.). These provisions, when required, will be included in individual task orders. Any cost necessary for the contractor to comply with the provision(s) will be included in the task order proposal, unless otherwise prohibited by law.

Blanket Purchase Agreements

The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. The following steps must be followed by the ordering offices when establishing BPAs.

I. Inform contractors in the request for quotes (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

- A. SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs should be awarded the BPA.
- B. MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in II.B above, and then place the order with the Schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs.

II. Review BPAs periodically. Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value (considering price, special qualifications, etc.) and results in the lowest overall cost alternative to meet the agency's needs.